

**Promote WPB Committee
Meeting Minutes**

Meeting Date: September 6, 2018, 8:30am-10:00am

Location: WPBCC, 1414 N. Ashland Ave. 60622

In attendance: Rebecca Dohe (chair), Elaine Coorens (voting member), Fernando Moreno (Voting Member), Pamela Mass (WPBCC Executive Director), Garrett Karp (SSA Program Manager), Alice Howe (SSA Program specialist), Zygmunt Dyrkacz (Chopin Theatre), Lela Headd Dyrkacz (Chopin Theatre)

1. Community Grant Applications – the committee discussed 4 community grant applications
 - a) Silent Theatre Company’s “Wild Party Variety Hour” – RD and EC commented that they are curious about similar applications from Silent Theatre Company for past years
 - b) Chopin Theatre book project – All members of committee are concerned that since this project focuses on a project by/for and financially benefiting just one organization that it is not appropriate for Community Grant funding. However, it is suggested that it be brought to Arts Committee for special consideration.
 - c) Chopin Theatre “Made In Wicker Park” event – EC recalls that amount and timing of marketing for this event in the past may have been too little too late and stressed that there be specific attention payed to marketing in the post-event report for 2018
 - d) Boo-Palooza (WPAC)
 - e) Chillfest (WPBCC)
2. Updates for working on the 2018 annual report
 - a) EC and PM expressed satisfaction with style and scope of 2017 report
 - b) SSA staff to find RFP from 2017 report and update for 2018
3. Holiday Lights
 - a) SSA/WPBCC staff to check payment and permit status for 606 Bike Lighting project from 2017 for holidays

Motion 1: To approve funding not to exceed \$2,000 from line item 1.10 (community grants) to fund Silent Theatre’s “Wild Party Variety Hour” to take place October 26-27, 2018 at the Den Theatre.

EC motions. RD 2nds. All in favor. Motion passes.

Motion 2: to approve funding not to exceed \$1,950 from line item 1.10 (community grants) to fund WPBCC’s “Chill Fest” to take place November 24, 2018.

EC motions. FM 2nds. All in favor. Motion passes.

Motion 3: to approve funding not to exceed \$5,000 from line item 1.10 (community grants) to fund WPAC’s “Boo-Palooza” to take place October 27, 2018 (rain date October 28) in Wicker Park.

FM motions. RC 2nds. All in favor. Motion passes.